

NY Forward Project Application Checklist

The NY Forward process requires the development of a Strategic Investment Plan (SIP). As part of the SIP, individual Project Profiles must be prepared for each proposed NY Forward project. Project sponsors are responsible for supplying information for the following components in their project application:



Project Title



Requested NY Forward funding amount, total project cost, and the percentage of costs being requested



Project Description



Project Location/ Address

- Is your proposed project within the NY Forward Boundary?



Information about who owns the property and who is implementing the project



Capacity

- Describe the project sponsor's capacity to implement and sustain the proposed project.



Budget Narrative

- Explain how the cost estimate was developed and verified.



Describe how the project will impact the community



Regulatory Requirements

- What zoning and other requirements are needed for approval?



Images of current conditions



Renderings for proposed conditions



Timeline for Implementation

- A general outline of project activities and milestones.



Project Budget

- A detailed and recent cost estimate that includes breakdown of funding sources and uses of funding.



NY Forward

For more information, visit the NY Forward website: www.ny.gov/programs/Ny-forward or scan the QR Code.

